Office of Protection Services Internship Opportunity

Project Name: Security and Law Enforcement Staffing Analysis
Number of weeks: 10 weeks with the ability to extend to 12 weeks
Location: 600 Maryland Ave. SW, Washington

PURPOSE OF OFEO INTERNSHIPS AT THE SMITHSONIAN

The primary purpose of the OPS Security/Law Enforcement internship is to provide a practical learning experience in workforce planning of security staff in museums. Expected competencies will vary according to the specific area of study within the candidate’s professional degree program, academic requirements of the university, and professional goals of individual students.

PROJECT DESCRIPTION

The Security and Law Enforcement staffing internship will provide experience assessing and evaluating the number of security and law enforcement staff necessary to keep Smithsonian facilities safe and secure. The intern will gain experience in strategizing, problem solving and implementing goals for staffing our facilities.

STUDENT RESPONSIBILITIES

The intern will get a pan-Institutional experience by surveying our security force at the SI facilities in the Washington, DC area. They will sit down with security personnel at our facilities and will learn about the unique security staffing needs of each museum. After surveying the various museums the intern will engage in workforce planning and will strategize with senior leadership on how to best staff each museum with security personnel.

SUPERVISORY RESPONSIBILITIES

Supervisor will provide students with assignments and activities which will provide the opportunity for the student to learn about, and participate in a professional capacity in the management of security and law enforcement. Supervisor is also responsible for identifying the expectations of the project and the provision of opportunities to participate in operational program development, and the provision of resources, time, and support to facilitate the successful completion of the assignments.

PROJECT OUTCOMES

1. A strategic analysis of the required security personnel needed to keep a museum’s staff, visitors and collections safe.
2. Presentation to OFEO senior staff of final project (including process used, results obtained, benefits to OFEO and suggested follow-on work)

LEARNING OBJECTIVES

1. Research that will provide students the opportunity to learn how to use critical thinking and big picture planning
2. Coordinating large amounts of data into readable format
3. Coordinating with other professionals in team building effort to achieve final policy.

Visit our website for more information. | E-Mail: ofeointernship@si.edu